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26<sup>th</sup> February 2025

Dear Parent,

**Re: After School Football, Multi Skills & Art Clubs End Time**

We hope you had a pleasant half-term.

This is a gentle reminder that the Football, Multi Skills and the Art Clubs concludes at 4:00 pm.

We kindly ask that you ensure your child is collected promptly at this time, as there is no facility available to supervise them after hours.

As the Coach has other commitments after the sessions, if there are delays in the Coach leaving due to late pickups, the school will incur late fee charges, which will subsequently have to be passed onto the parents. We would like to avoid this situation.

Furthermore, consistent late pickups may result in your child's removal from the club for the remainder of the term.

We appreciate your cooperation and understanding in this matter and look forward to a fun and engaging term ahead.

Kind regards,

Mrs D. Hutchinson

*Business Manager*

*Victoria Junior School*

*Tel: 020 8890 9624*